**ANEXO II**

**TERMO DE CONVOCAÇÃO DE TRABALHO DE SOBREAVISO**

(Art. 3º da Lei Municipal n.º 4457/2021)

ESTE TERMO NÃO PODERÁ CONTER EMENDAS NEM RASURAS

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| **SECRETARIA:** | |  |
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| **SETOR:** |  | |

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| **DATA** | **HORÁRIO** | **TOTAL DE HORAS** | **DESCRIÇÃO DOS SERVIÇOS** | **MATR.** | **NOME DO SERVIDOR** | **CIENTE** |
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| CHEFIA IMEDIATA |  | SECRETÁRIO |  |  |
| DATA: \_\_\_ / \_\_\_ / \_\_\_ |  | DATA: \_\_\_ / \_\_\_ / \_\_\_ |  |  |
|  |  |  |  |  |
| ASSINATURA e CARIMBO |  | ASSINATURA e CARIMBO |  |  |